

PROJECT MANAGER

The Project manager oversees and directs construction projects from conception to completion. S/he reviews the project to schedule, deliverables, and estimate costs, overseeing construction to monitor compliance with building and safety regulations. S/he directs workers and subcontractors to select tools, materials, and equipment tracking inventory to meet contractual conditions of performance. The PM reviews the work progress daily and prepares job status reports. S/he prevents and resolves problems, negotiates terms of agreements, drafts contracts, and obtains permits and licenses. S/he manages and mitigates risk and ensures quality standards and proper construction techniques for customer acceptance.

JOB REQUIREMENTS:

Competencies Required

- Understands the Construction Industry with experience in multiple roles
- Reads blueprints, specs, addenda, technical reports, data, etc.
- Identifies issues and adjusts accordingly
- Leads teams to ensure project success and profitability
- Provides project cost management and review
- Oversees safety compliance
- Plans, tracks and reviews project production schedule
- Manages documentation (field reports, accident reports, jobsite files, RFIs, POs, subcontracts, change order, etc.)
- Develops and updates schedule with input from team
- Develops and maintains customer relations
- Develops and maintains subcontractor relations
- Creates and Maintains employee relations
- Unitizes technology for communication and documentation, preferred
- Proficient in math, finance, and basic engineering principles, preferred

Soft Skills

- Strong work ethic
- Integrity
- Decision-making
- Professional, positive attitude
- Problem-solving
- Teamwork leader
- Respectful
- Communicator/Collaborator
- Negotiation, preferred
- Mentorship, preferred

Industry Recognized Credentials

- OSHA 10
- OSHA 30
- OSHA Competencies
- First Aid/CPR
- NCCER Industry or Supervisory Certification, preferred
- Professional Engineer, preferred
- LEED, preferred

Education

- High School or Technical Center Diploma
- NCCER Industry or Technical Certification
- Associate's or Bachelor's degrees, strongly preferred